

RMI/RTTP COORDINATING COMMITTEE MEETINGS
Maputo, Mozambique July 1-4, 2002

Draft Detailed Agenda and Organization of Sessions

Monday July 1

Objectives – (i) provide component overviews; (ii) prepare the ground for moving towards the program approach

	Description	RMI	RTTP	Other Components
Block 1 Chair: Darius	Official Opening – Public			
	5 – 10 min: Introduction			
	20 min: Opening address by Mozambican Host Government representative			
	10 min each component: Presentation of status of each component, primarily in relation to Business Plan and IWP targets and post Saly developments.			
	Presentations by component managers (draft by mid-June)			
	5 – 10 min: Brief Questions and Answers			
Block 2 Chair: Nigel	SSATP Plenum			
	1 hour: <ul style="list-style-type: none"> • Presentation of Moderators • Discussion of each status report and implications for future • Conference objectives / outputs /Business Plan • Presentation of detailed program / logistics 			
	30 Minutes: Component business	Chair: Component managers RMI and RTTP coordinators relocate to TDM Conference Center		Move to component meeting rooms
Lunch – at Conference Center				
Component Meetings				
Block 3	Country coordinators only meetings	Chairs: Task Force Members. RMI-RTTP coordinators split in 3 regional groups . Basis for discussion also includes reports submitted beforehand by coordinators as well as results of September 2001 meeting in Lusaka Agenda: Prepared by Task Force by Mid-June		Component Meetings
Block 4	Country coordinators report back to team management	Presentation by Chair persons. Discuss how to prioritize component work as well as key themes for program approach	RTTP to complete similar discussion	
Transport to Hotel Rovuma - Dinner				
Block 5	Video Presentations at Hotel Rovuma (Sandra)	Component teams meet together: Information sharing on component priorities, preliminary discussion on common themes which could go forward		Component Team Meetings.

Tuesday July 2

Objectives –(i) carry out component management business; (ii) work together towards joint input to the stakeholder workshop

Component Meetings Continue at Conference Centre

	Description	RMI	RTTP	Other Components
Block 1	Component business session: <i>Focus on ongoing work under IWP</i>	(i) 60 min: Present pilot performance surveys; (ii) 15 min: Discuss findings, agree on an approach how to complete; (iii) 15 min: use of findings and dissemination in relation to advocacy goal. Chair: Steve Details planned by mid-June	<i>Focus on ongoing work under IWP</i> Chair: Dieter Details planned by mid-June.	Details by Mid-June
Block 2	Component business session: <i>Focus on further activities to be carried out in 2002/2003</i>	(iv) follow up on proposals of coordinators session; (v) capacity building activities, i.e. follows from main activities agreed at Saly Chair: Steve/Torben. Output: Longlist of possible activities.	<i>Focus on further activities to be carried out in 2002/2003</i> Chair: Dieter/George Output: Longlist of possible activities.	
Block 3	Components compare outputs from the morning, start to strategize how to carry out program	RMI-RTTP Plenary: Identify to what extent activities should be component specific and which can already be undertaken on a common thematic basis		
Block 4	Components identify 2-3 common themes and try to develop proposals for action	RMI-RTTP Plenary continued: Themes respond to SSATP objectives and priorities and will be those where RMI and RTTP inputs are crucial		
Transport to Hotel Rovuma – Dinner				
Block 5	Task Force appointed to prepare a joint statement in name of coordinators	Component managers start to prepare input into proceedings document		

Wednesday July 3

Objectives – (i) present joint input; (ii) participate in debate

SSATP Stakeholder Meeting – Hotel Rovuma

	Description	RMI	RTTP	Other components
Block 1	Strategic SSATP program approach	Joint presentation of statement by RMI-RTTP Task Force		Presentations
Block 2	Plenary debate on presentations	Answer questions, follow up. Identification of themes for working groups		
Block 3	Working group discussions	Component based working groups analyse the proposed SSATP themes – outline logframes that integrate components into thematic approach		
Block 4	Plenary debate	Working group discussions report back.		
Dinner				
Block 5	Further coordinators only meetings, joint or separate as demand indicates	Component managers continue to write up findings and conclusions		

Thursday July 4

Objectives – (i) conclusion of debate; (ii) participate in market place

SSATP Stakeholder Meeting – Hotel Rovuma

	Description	RMI	RTTP	Other components
Block 1	Concluding Statements Plenary presentation and discussion	Coordinators, and Task Force especially, participate in presentation of draft conclusions		
Block 2		Preparation of joint communiqué, with RMI and RTTP participation		
Official closing statements by CD or SD SSATP manager RMI-RTTP coordinators and others				
Lunch				
Market Place				
Block 3	Market Place	Ensure readiness of market place, manning of displays and equipment		
Block 4		Market Place visits and discussions take place Task Force presents Agenda for possible presentations		
Block 5	Informal debrief concerning outcome	Component managers agree with Task Force representatives on timeframe/actions to complete proceedings write up.		

Key:

Block 1 – 09.00 – 10.30

Block 2 – 11.00 – 12.30

Block 3 – 14.00 – 15.30

Block 4 – 16.00 – 17.30

Block 5 – flexible/evening

Abbreviations: IWP Interim Work Plan, CD Country Director, SD Sector Director